



12015 Shiloh Rd., Ste. 158  
Dallas, TX 75228  
Office: 214.328.6956  
Fax: 214.328.1673



### COMMERCIAL WORK ORDER

**TO: Hopkins County Courthouse**  
**RE: 118 Church St.**  
**Sulphur Springs, TX 75482**

1. Paint all doors/windows on 2<sup>nd</sup> floor and above (3rd floor)
2. Prep all windows and doors: sand frames, prime bare wood, caulk cracks, 2 coat finish on all, (bare wood 3 coats including primer)
3. Interior repairs: water stains in 2 offices and 1 hallway, seal, re-plaster and paint rooms and hallway, cleanup
4. (2) boom lifts on site: (1) 45 foot & (1) 60 foot
5. Window reglazing on windows where necessary @ \$25 per window (number of windows requiring reglaze to be determined)

**Labor & Materials Total: \$34,100.00**

(the above Labor & Materials total does not include labor/materials charge for window reglazing)

**Terms:** 10% upon signing:: \$ 3,410.00  
 40% upon mobilization:: \$13,640.00  
 50% upon completion \$17,050.00

(additional cost for window relazing to be included in final payment, amount to be determined)

Contracts are subject to management approval before execution. WE HEREBY PROPOSE to furnish labor and materials in accordance with the specifications, set forth herein for the sum of (\$34,100.00 plus reglazing charge TBD)

**BY SIGNING BELOW, YOU ARE ENTERING A CONTRACT FOR PURCHASE OF MATERIALS & SERVICES. MAKE ALL CHECKS PAYABLE TO HORN BROTHERS ROOFING. SEE ATTACHED FOR ADDITIONAL TERMS AND CONDITIONS.**

\_\_\_\_\_  
 Mgmt. acceptance (office use)      Date

\_\_\_\_\_  
 Property Agent      Date 10-12-2020